

CODA MUSIC ACADEMY

80 Buttermarket Street, Warrington, WA1 2NN

Behaviour Policy

Last Reviewed: January 2026

Next Review Due: January 2027

1. Introduction

CODA Music Academy is committed to creating a safe, respectful, and inclusive learning environment for all participants—students, tutors, staff, volunteers, and visitors. This policy outlines the standards of behaviour expected in all our music education settings, including one-to-one tuition, group lessons, workshops, rehearsals, and performances.

2. Scope

This policy applies to all children and young people enrolled at CODA Music Academy, adult learners, staff, tutors, volunteers, contractors, and anyone representing CODA Music Academy in a teaching or community setting.

3. Purpose

- Promote positive, respectful, and safe interactions
- Prevent disruption, discrimination, or harm
- Clarify expectations and consequences related to behaviour
- Support students in developing emotional, social, and behavioural self-regulation through music education

4. Principles of Conduct

Everyone at CODA Music Academy is expected to act with respect, kindness, and integrity; communicate constructively; treat instruments, rooms, and resources with care; and support others in a positive learning environment.

5. Student Expectations

Students are expected to arrive on time, participate positively, follow tutor instructions, show respect to others, and report concerns appropriately. Bullying, aggression, inappropriate language, or damage to equipment will not be tolerated.

6. Adult Learners

Adult learners should model respectful behaviour, engage constructively, and contribute to a supportive learning environment.

7. Staff and Tutor Responsibilities

Staff and tutors must model professional behaviour, manage behaviour fairly, use restorative approaches, and report safeguarding or serious behavioural concerns appropriately.

8. Promoting Positive Behaviour

CODA Music Academy promotes positive behaviour through encouragement, inclusivity, clear expectations, and recognition of effort and progress.

9. Managing Challenging Behaviour

Behaviour concerns will be addressed through verbal reminders, discussion, formal warnings or parental contact, and suspension or exclusion where necessary.

10. Prohibited Conduct

Bullying, discrimination, aggression, deliberate damage, persistent disruption, and inappropriate language are prohibited.

11. Support for Behavioural Needs

Reasonable adjustments and support plans will be offered where possible to support individual

needs.

12. Data and Record Keeping

All serious incidents are recorded securely and reviewed by senior leadership.

13. Monitoring and Review

This policy is reviewed annually to ensure best practice.

Declaration of Understanding

By engaging with CODA Music Academy, all participants agree to uphold this Behaviour Policy.